

Privacy Policy

March 2, 2026

The ISACA Osaka Chapter (hereinafter referred to as “this Chapter”) operates primarily to develop and educate members’ capabilities in auditing and management services related to information systems. This Chapter recognizes the importance of protecting personal information and handles personal information in accordance with the following Privacy Policy.

1. Basic Policy

- (1) The Chapter will comply with the Act on the Protection of Personal Information, other laws and regulations, and relevant guidelines, and will appropriately acquire and manage your personal information.
- (2) The Chapter will not use your personal information for purposes other than those specified.
- (3) The Chapter will appropriately address your requests, inquiries, complaints, and other matters concerning personal information.

2. Handling of Personal Information

(1) Purpose of Use for Acquired Personal Information

This branch will use personal information for the purposes listed below in conducting its various activities.

- ① Providing information about this branch’s publications (including website/email)
 - ② Providing information about and operating general meetings, board meetings, monthly meetings, special lectures, and qualification exam briefings
 - ③ Managing membership, membership fee payment status, and the appointment and subsequent management of directors
 - ④ Managing continuing education program hours through activities such as conducting qualification exam review courses
 - ⑤ Social contribution activities, including making proposals, conducting statistics and surveys regarding various activities, and responding to inquiries from public institutions
 - ⑥ Responding to various inquiries from members and maintaining records within this branch
 - ⑦ Branch website operation, access analytics, and information security assurance
- ※ Information collected: Log data (IP address, access date/time, browser information such as cookies), etc.

This information will not be used for purposes such as cross-referencing to identify individuals.

【Overview of Branch Activities】

- Provide education to enhance members’ knowledge and capabilities in the fields of information system auditing, controls, security, risk, and governance.
- Conduct research on techniques, methodologies, and issues related to information system auditing, controls, security, risk, and governance.
- Provide members with useful information in the fields of information system auditing, controls, security, risk, and governance, while fostering mutual friendship

among members.

- Promote the necessity of establishing controls, security, risk control, and governance for information systems to executives and information system stakeholders.
- Conduct other activities necessary to achieve the objectives of this branch.

(2) Regarding Third-Party Provision

This branch will not disclose or provide personal information to third parties except in the following cases:

- ① When consent is obtained from the individual.
- ② When outsourcing operations to external contractors bound by confidentiality agreements, within the scope of the intended use.
- ③ When disclosure or provision of personal information is required by laws, regulations, or similar provisions.
- ④ When business operations are transferred due to merger, division, or other reasons.

(3) Regarding Joint Use

This branch does not engage in joint use of personal information.

(4) Regarding Retained Personal Data

① Name of the Personal Information Handling Entity

ISACA Osaka Branch

② Purpose of Use for All Retained Personal Data

As stated in 2. (1) Purpose of Use for Acquired Personal Information above

③ Procedures for Responding to Requests for Disclosure, etc. (Including Opt-Out)

- (a) Recipient of Requests for Disclosure, etc. Director in Charge of Membership
- (b) Method for Submitting Requests for Disclosure, etc. By email to osk-office@isaca-osaka.org
- (c) Application Form Format Free format, but must include information helpful for identifying the retained personal data

(d) Identity Verification Method By sending a confirmation email to the registered email address

(e) Fee None

④ Complaint Submission Contact

Membership Director:

ISACA Osaka Chapter Secretariat (within Io Research Institute Co., Ltd.)

1-47 Minamitakeya-cho, Amagasaki city, Hyogo Prefecture E-MAIL: osk-office@isaca-osaka.org

(5) Procedures for Responding to Requests for Disclosure, etc.

As per the procedures for responding to “Requests for Disclosure, etc.” in Section 2. (4)③ above.

(6) Contact Point for Inquiries and Complaints As per the complaint submission contact point in Section 2. (4)④ above.

3. Security Measures for Personal Information

This branch maintains the accuracy of personal information and manages it securely. Furthermore, to prevent loss, destruction, falsification, leakage, etc., of personal information, we implement organizational, human, physical, and technical security management measures.

We implement appropriate information security measures against unauthorized access, computer viruses, etc. Additionally, we supervise directors and contractors appropriately and as necessary regarding the handling of personal information and data.

In the event of a personal data leak or similar incident, we will take appropriate actions based on the Act on the Protection of Personal Information and related laws and regulations, including reporting and notifying the individual concerned and relevant authorities such as the Personal Information Protection Commission.

4. Continuous Improvement of the Management System

To implement this policy, this branch shall establish regulations concerning personal information protection and conduct continuous review and improvement. We shall also ensure thorough awareness of these regulations among directors and other personnel involved in branch operations.

Revision History

Initial Version	May 19, 2017
Revision 2	March 2, 2026